

## **Trip Participant Checklist Holy Names & Seattle Preparatory**

Saturday, March 31 — Saturday, April 7, 2018

Accept your Trip Invitation  Friday, November 3, 2017  Accept your trip invitation online to reserve your spot!
<b>Submit Online Airline/Medical Form</b> <i>Wednesday, November 15, 2017 by 5pm (PST)</i> Photos of the front <i>and</i> back of your health insurance card are required to submit this <i>online</i> form.
<b>Submit online Partner Volunteer Registration/Waiver Form</b> <i>Wednesday, November 15, 2017 by 5pm (PST)</i> Fill out <i>BOTH</i> the Habitat for Humanity and the SBP Waiver. The Habitat for Humanity Waiver will need to be printed, the SBP Waiver is an online form. For the SBP Waiver, <i>DO NOT</i> fill in "Volunteer Date" info. Only fill in fields <i>beginning with "About You."</i>
Print and turn in SAA Release Form  Wednesday, November 15, 2017 by 5pm (PST)  BOTH student and parent/guardian need to sign designated pages as noted on the form. You can either scan and email the completed form to <a href="mailto:neworleans@shirtsacrossamerica.org">neworleans@shirtsacrossamerica.org</a> OR mail the printed copy directly to our office.
Pay Trip Deposits  Initial Trip Deposit  Non-refundable deposit of \$685 is due Wednesday, November 15, 2017 by  5pm (PST)
Final Trip Payment Non-refundable trip payment of \$675 is due Wednesday, January 31, 2018 by 5pm (PST)
There are TWO payment options <b>Payment option #1—Credit Card</b> Pay with a credit card by clicking the "Buy Now" button below  Note: a 3% bank processing fee will be added to your payment if you choose to pay

## Payment option #2—Check

online.

Make checks payable to Shirts Across America. Checks can either be turned in at the Mandatory Trip Meeting on **November 14, 2017 at 7:30pm at Kane Hall on University of Washington Campus** or mailed directly to our office.